A. FOE COMMITTEES AND THEIR TERMS OF REFERENCE

S/N	Name of Committee	Terms of Reference (ToR)
1	FOE Development Committee (FEDECOM)	To deliberate on policy issues affecting the
		Faculty of Engineering and to advise the Dean
	Members:	and or the faculty board, as the case may be.
	1. Dean (Chairman),	
	2. Associate Dean (member),	
	3. All Professors in the FOE	
	4. All Heads of Departments	
	5. Faculty Officer (Secretary)	
	6. The Committee to co-opt the following as need be:	
	FOE SIWES Coordinator, FOE NUESA Staff Adviser, and	
	Chairperson of FOE Women in Engineering	
2	FOE Gender Mainstreaming and Social Safeguard	1. To promote gender inclusiveness in the
-	Committee	policies and activities of the FOE;
		2. To develop social safeguard rules against
	Members:	sexual harassment, power harassment, any
	1. Engr. Mrs. C. C. Daniel-Mkpume (Chairman),	form of discrimination (based on
	2. Engr. Mrs. N. N. Aneke	ethnicity, religion, social status, etc);
	3. Engr. V. C. Madueme	3. To develop grievances redress mechanism
	4. Engr. C. Wodi	and implement such as may be instructed
	5. Gabriel O. Oyesanya	by the faculty board;
	6. Engr. M. I. Ndefo	4. To submit quarterly report to the FOE
	7. Engr. S.C. Nwafor	through the Dean;
	Secretary to be chosen by committee members	5. And to perform any other duties as may
		be directed by the Dean based on the
		quarterly reports.
3	FOE Entrepreneurship and Innovation Committee	1. To articulate ideas and activities that will
		foster industrial linkages between FOE
	Members:	and the industrial sector;
	1. Engr. Ephraim Igwenagu (Chairman),	2. To articulate ideas and activities that will
	2. Engr. Okey Egonu	foster entrepreneurship and innovation
	3. Rev. Engr. Dr. O. Ojike	within the FOE;
	4. Engr. M. Egbuhuzor	3. To liaise with relevant research groups,
	5. Engr. Dr. U. C. Ogbuefi	corporate bodies, etc, within and outside
	6. Engr. M. C. Odo	the FOE to promote entrepreneurship and
	7. Engr. Dr. C. Anioke	innovation to the benefit of FOE;
	8. Engr. Prof. V.S. Aigbodion (Advisory)	4. To foster the generation of revenue (IGR)
		for FOE using resources of the FOE;
	Secretary to be chosen by committee members	5. To submit quarterly report to the FOE
		through the Dean;
		6. And to perform any other duties as may
		be directed by the Dean based on the
4	FOE Concultancy Committee	quarterly reports. 1. To articulate ideas and activities that will
4	FOE Consultancy Committee	
	Members:	result in the FOE engaging in Engineering Consultancy within and outside the
	1. Engr. Prof. C.C. Mbajiorgu (Chairman),	University;
	2. Engr. Prof. V. Aigbodion	2. To liaise with relevant research groups
	3. Engr. Prof. O.A. Ani	and other organizations within and
	4. Engr. Assoc. Prof. E. Okoroigwe	outside the university for the purpose of
		fostering consultancy services for
	5. Engr. Dr. H. N. Onah	members of FOE;
	6. Engr. Prof. C.I. Odeh	3. To articulate the modalities for the
	7. Rev. Fr. Engr. Dr. E. C. Anoliefo	registration and operation of an FOE-
	Sometowy to be above by committee membras	based Engineering Consulting and
	Secretary to be chosen by committee members	General Services entity with the CAC;
		General Services enury with the CAC;

		4. To submit quarterly report to the FOE
		through the Dean;
		5. And to perform any other duties as may
		be directed by the Dean based on the
		quarterly reports.
5	FOE Alumni Liaison Committee	1. To articulate ideas and activities that will
		cultivate a robust relationship between the
	Members:	FOE and the Alumni of FOE;
	1. Dean (Chairman),	2. To carry out tracer studies of graduates of
	2. Engr. Assoc. Prof. S.L. Ezeoha	the FOE;
	3. Engr. Prof. S.O. Enibe	3. To submit quarterly report to the FOE
	4. Engr. Assoc. Prof. C.U. Ogbuka	through the Dean;
	5. Engr. Dr. M. E. Onyia	4. And to perform any other duties as may
	6. Engr. Dr. M.A. Ahaneku	be directed by the Dean based on the
	7. Engr. Prof. I. C.E Ike-Eze	quarterly reports.
	8. Engr. Prof. E. A. Echiegu	quarterly reports.
	9. Engr. Prof. O.A. Ani	
	Secretary to be chosen by committee members	
6	FOE Teaching and Workshop Environment Committee	1. To carry out needs assessment of the
0	TOE reaching and workshop Environment Commutee	teaching and workshop environment of all
	Momborg	
	Members:	FOE general courses based on NUC and
	1. Engr. S. A. Ugwu (MEE)(Chairman)	COREN requirements and global best
	2. Engr. Prof. D.B.N. Nnadi,	practices;
	3. Engr. Dr. Achuka Nwoke	2. To make recommendations for quality
	4. Engr. Dr. B.O. Mama	maintenance, improvement, and
	5. Engr. Emmanuel Orji	sustainability of FOE Teaching and
	6. Engr. U. Nnadozie	Learning (T & L) environment;
	7. Engr. Dr. I. J. Ezika	3. To submit quarterly report to the FOE
		through the Dean;
	Secretary to be chosen by committee members	4. And to perform any other duties as may be
		directed by the Dean based on the quarterly
		reports.
7	FOE Quality Assurance Committee	1. To develop a Quality Assurance (QA)
		document for FOE based on the UNN QA
		Policy;
	Members:	2. To determine the current levels of
	1. Prof. G. Unachukwu (Chairman),	compliance to UNN QA Policy in all
	2. Engr. Timothy Araoye	Departments of FOE;
	3. Prof. S. O. Edelugo	3. To assess the quality of teaching and
	4. Rev. Fr. Engr. Dr. E. C. Anoliefo	learning of all FOE general courses and to
	5. Engr. Assoc. Prof. S. E. Oti	recommend remedial actions;
	6. Engr. Dr. Y.I. Suleiman	4. To submit quarterly report to the FOE
	7. Engr. Dr. B. O. Mama	through the Dean;
	8. Engr. Assoc. Prof. C. N. Anyanwu	5. And to perform any other duties as may be
	o. Eligi. Assoc. 1101. C. IV. Aliyaliwu	1 0 0
	Socratary to be chosen by committee members	directed by the Dean based on the quarterly
0	Secretary to be chosen by committee members	reports.
8	FOE Nigerian University Engineering Students Association	1. To appraise the NUESA Constitution and
	(NUESA) Advisory Committee	identify its weaknesses;
		2. To recommend measures to ensure that
	Members:	approved NUESA dues and levies are paid
	1. Engr. Dr. A. O. Oguaghamba (Chairman),	promptly by FOE students;
	2. Mr. Nnamdi Igwe	3. To ensure that NUESA elections are timely,
	3. Engr. Dr. I.O. Ibeagwu	free, fair, and successful;
	4. Engr. T. I. Ozue	4. To assess the performance of NUESA
	5. Engr. G. N. Ajah	facilities in the FOE and recommend
	6. Dr. S. N. Ude	necessary improvement measures;
	7. Engr. Dr. C.J. Ohagwu	5. To submit quarterly report to the FOE
		through the Dean;
	Secretary to be chosen by committee members	6. And to perform any other duties as may be
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		directed by the Dean based on the quarterly reports.
9	 FOE Infrastructures and Utilities Committee Members: Engr. Prof. F.O. Okafor (Chairman), Engr. Prof. C.M. Nwosu Engr. Prof. S. O. Edelugo Engr. Prof. V. S. Aigbodion Engr. Prof. O.A. Ani Engr. Dr. M.A. Ahaneku Engr. Dr. M.E. Okechukwu Secretary to be chosen by committee members 	 To enumerate and appraise all FOE infrastructures and utilities (existing and on-going); To monitor all I & U developments within FOE and promptly report problems to FOE through the Dean; To study the FOE Development Masterplan and make recommendation for any necessary adjustments; To make necessary recommendations on space allocations in FOE; To submit quarterly report to the FOE through the Dean; And to perform any other duties as may be directed by the Dean based on the quarterly reports.
10	 FOE NLNG Management Committee Members: Associate Dean (Chairman), Mr. Kingsley Ugwueze Engr. Dr. H. N. Ononiwu Engr. Mary-Rose Ogbuka Engr. L. U. Omeje Engr. Dr. A. D. Omah Engr. Dr. M. E. Onyia Engr. V. Ogwo Secretary to be chosen by committee members 	 To enumerate and appraise the research capabilities of all NLNG equipment in FOE; To appraise the quality and capability of the technical staff manning the NLNG equipment in FOE; To recommend management options for the NLNG laboratory in order to eliminate conflicts of interest and ensure mutual benefits to FOE and our various departments; To appraise the existing charges for using all the NLNG equipment and make recommendations for improvement; To manage the NLNG laboratory and foster ideas and activities that will raise FOE IGR using the Lab; To submit quarterly report to the FOE through the Dean; And to perform any other duties as may be directed by the Dean based on the quarterly reports.
11	 FOE Research Grant Committee Members: Engr. Prof. V.S. Aigbodion (Chairman), Engr. Prof. W. I. Okonkwo, Engr. Prof. O. Iloanusi Engr. Assoc. Prof. C.U. Ogbuka Engr. Dr. P. Ozor Engr. Prof. O.A. Ani Engr. Prof. C.C. Nnaji Engr. Assoc. Prof. P. Nnamchi Secretary to be chosen by committee members 	 To develop, monitor and review policies relating to the faculty research activities; To develop the faculty's strategic research plan and objectives and monitor its implementation; To develop strategic responses to local, national and international research initiatives; To develop strategic methodology for writing TETFUND proposals by members of the FOE; To consider research proposals and final reports prior to external submission; To monitor the level of research activity and the outcomes of grants;

		9. To submit quarterly report to the FOE
		through the Dean;10. And to perform any other duties as may be directed by the Dean based on the quarterly reports.
12	 FOE Academic Linkage and Global Visibility Committee Members: Engr. Prof. A.O. Ekwue (Chairman) Engr. Assoc. Prof. C.N. Anyanwu Engr. Prof. Peter Kalu Engr. Prof. Clinton Engr. Prof. O.U. Oparaku Engr. Dr. C. Ozoegwu Mr. Basil N. Nweke Engr. Dr. S.N. Ugwu Engr. Dr. U. Onyia Secretary to be chosen by committee members 	 To promote academic linkages/partnerships between faculty and other institutions; To coordinate relations with international organizations and institutions; To administer exchange/visiting programmes for staff and students; To disseminate information on conferences and funding opportunities for fellowships study leaves, postgraduate studies, etc.; To create and keep up the faculty publications online or on the web; To increase national and international recognition of the outstanding works conducted in the faculty; To increase the global visibility of the faculty by establishing relationships with universities throughout the world; To increase the number of visiting international and local university scholars/students to the faculty; To submit quarterly report to the FOE through the Dean; And to perform any other duties as may be directed by the Dean based on the quarterly reports.
13	 FOE Professional Ethics and Leadership Committee Members: Engr. Rev. Fr. Dr. E. C. Anoliefo (Chairman), Engr. Assoc. Prof. E. Okoroigwe Engr. Dr. U. C. Ogbuefi Engr. Assoc. Prof. P. O. Offor Engr. Dr. O.A. Oguaghamba Engr. A. Ezeama Engr. Emma Ezeani Secretary to be chosen by committee members 	 To develop FOE Code of Professional Ethics and Conducts' (including dress codes) for FOE staff and students based on NSE, COREN, and global best practices; To organize ethical and leadership seminars/trainings for Faculty students, annually; To develop reward mechanisms to reinforce and encourage integrity in the faculty; To enlighten, sensitize, and mobilize staff and students on the importance of belonging to engineering professional bodies; To submit quarterly report to the FOE through the Dean; And to perform any other duties as may be directed by the Dean based on the quarterly reports.
14	 FOE Examinations /Malpractices Committee Members: Associate Dean (Chairman), Mr. Emma Nnadozie Engr. Prof. H. O. Njoku Engr. N. Ezukwoke Engr. V. C. Madueme Engr. R. E. Njoku Engr. N. Madueme Rev. Engr. Dr. O. Ojike 	 Chairman to represent the Faculty at University exam committee; To conduct exams for Faculty general courses and coordinate the collation and submission of results in line with University timelines; To set up a sub-committee to oversee the supervision of both Faculty and Departmental examinations; To recommend appropriate disciplinary

		measures for exam offenders;
	Secretary to be chosen by committee members	5. To submit quarterly report to the FOE
		through the Dean;
		6. And to perform any other duties as may be
1		directed by the Dean based on the quarterly
		reports.
15	FOE Automobile Services Committee	1. To develop works and conducts policy
		document for staff and manage the
	Members:	automobile workshop profitably;
	1. Engr. Prof. Ezema Ike-Eze (Chairman),	2. To advertise the operations of the workshop
	2. Engr. Peter Okonkwo (Workshop Manager),	so as to attract more customers;
	3. Engr. G.N. Ajah	3. To develop guidelines for repair and
	4. Engr. M.C. Odo	maintenance works, and control
	5. Engr. V. Ogwo	mechanisms to ensure effectiveness and to
	6. Engr. Nnabuike Ezukwoke	prevent financial leakages;
	7. Engr. Ifeanyi Obetta	4. To take inventory of existing tools, gadgets,
		and equipment;
	Secretary to be chosen by committee members	5. To develop strategies to upgrade the
		workshop by introducing modern
		diagnostic equipment;
		6. To submit quarterly report to the FOE through the Dean;
		7. And to perform any other duties as may be
		directed by the Dean based on the quarterly
		reports.
16	FOE Timetable Committee	1. Chairman to represent the Faculty in the
10	TOE Thirewole committee	University Time Table (TT) committee;
	Members:	2. To use the University TT to prepare Faculty
	1. Engr. Dr. Patrick Akpan (Chairman)	TT for Faculty-based courses;
	2. Engr. Timothy Araoye	3. To assign Faculty halls/classrooms for
	3. Engr. V. C. Ikwuagwu	exams to avoid clashes of venues;
	4. Engr. F. C. Udechukwu	4. To submit quarterly report to the FOE
	5. Engr. A. R. Salihu	through the Dean;
	6. Engr. M. C. Egbuhuzor	5. And to perform any other duties as may be
	7. Engr. T. Oyesanya	directed by the Dean based on the quarterly
	8. Engr. Assoc. Prof. G. I. Ezenne	reports.
	Secretary to be chosen by committee members	
17	FOE Curriculum and Outcome-based Engineering	1. To enlighten and guide the faculty and
	Education (OBEE) Committee	departments on the procedures and
		templates for review/development of
1	Members:	existing/new curriculum;
1	1. Engr. Prof. W.I. Okonkwo (Chairman)	2. To review curriculum as submitted by
	2. Prof. O. A. Ani 2. Engr. Prof. S. C. Nyjanya	academic departments; 3. To articulate ideas and activities to
	 Engr. Prof. S. C. Nwanya Engr. Prof. O. N. Iloanusi 	implement the COREN OBEE scheme
1	5 Engr. Prof. L. U. Anih	4. To review the SIWES as regards
1	5. Engr. Assoc. Prof. C. S. Obayi	commencement in the $2^{nd}/3^{rd}$ year of
	6. Engr. Dr. C. N. Mama (Mrs.)	study;
	7. Engr. Prof. C. C. Mbajiorgu (Advisory)	5. To initiate the process of including the
	Secretary to be chosen by committee members	SIWES credit in the computation of FOE
1		students CGPA;
1		6. To guide the Dean in the presentation and
1		follow up actions with the Senate on any
		curriculum approved by the faculty;
1		7. To submit quarterly report to the FOE
		through the Dean;
1		8. And to perform any other duties as may be
		directed by the Dean based on the quarterly
		reports.

10	EQE Divital Education Committee	1 To make any manage for the adoptation of
18	FOE Digital Education Committee	1. To create awareness for the adaptation of
		digital education in the faculty;
	Members:	2. To train Faculty and encourage the
	1. Engr. Dr. Patrick Akpan (Chairman),	mainstreaming of emerging solutions for
	2. Engr. R. E. Njoku,	digital education in teaching and learning;
	3. Engr. Assoc. Prof. I. Ezenne	3. To liaise with the ICT for the maximum
	4. Engr. C.O. Ohanu	utilization of all resources available for
	5. Engr. Dr. E.J. Nwankwo	digital education;
	6. Engr. N.C. Igwe	4. To submit quarterly report to the FOE
	7. Engr. Dr. N. J. Eneh	through the Dean;
	8. Engr. Agwu Ndukwe	5. And to perform any other duties as may be
	Secretary to be chosen by committee members	directed by the Dean based on the quarterly
10		reports.
19	FOE Computer Services and ICT Committee	1. To appraise the common computer facilities
		in the faculty and make recommendations
	Members:	in line with global best practices;
	1. Engr. Dr. Nwawelu (Chairman),	2. To galvanize the duties of various
	2. Mr. Solomon Nwafor	departmental ICT Reps and implement a
	3. Engr. Dr. P. U. Akpan	common strategy for the benefit of the
	6	faculty;
	5. Engr. C. P. Ohanu	3. To liaise with the university ICT to
	6. Engr. Ibe Ikechukwu	guarantee adequate provision of LIONET
	7. Engr. Dr. E. Nwankwo	network within the faculty;
	8. Engr. Dr. S. N. Ugwu	4. To ensure compliance of the Faculty to
	9. Engr. David Nathan (Advisory)	directives of the university ICT on results
		uploads as and when due;
	Secretary to be chosen by committee members	4. To submit quarterly report to the FOE
	Secretary to be chosen by commutee members	through the Dean;
		5. And to perform any other duties as may be
		directed by the Dean based on the quarterly
		reports.
20	FOE Human Capacity Building and Training Committee	1. To identify and make recommendations for
		faculty-wide training initiatives;
	Members:	2. To coordinate the training of faculty
	1. Engr. Prof. Ozoemena A. Ani (Chairman),	members on emerging skills required in a
	2. Engr. T.E. Okeke	21 st Century learning environment;
	3. Engr. S. Madu	3. To develop an inventory of self-learning
	4. Engr. V. C. Ikwuagwu	resources, courses, and web seminars that
	5. Engr. C.C. Okoli	are of interest to faculty members;
	6. Engr. Dr. B. Uzoejinwa	4. To submit quarterly report to the FOE
	7. Engr. N. Ezukwoke	through the Dean;
		5. And to perform any other duties as may be
	Secretary to be chosen by committee members	directed by the Dean based on the quarterly
	· ·	reports.
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21	FOE Appraisal Advisory and Career Mentorship	
<i>2</i> 1	Committee	1. To identify key issues with the promotion
		guidelines (Yellow Book) needing
		clarifications, particularly for the young
	Members:	academics;
	1. Engr. Assoc. Prof. C.U. Ogbuka (Chairman),	2. To provide regular counceling of the years
	2. Engr. Assoc. Prof. C.S. Obayi,	2. To provide regular counseling of the young
	3. Engr. Dr. M.N. Eke	academics (both privately and publicly) on
	4. Engr. Dr. F. U. Asoiro	the grey areas of appraisal and promotion
	5. Engr. Dr. (Mrs) C.N. Mama	guidelines;
	6. Engr. Dr. V. Chijindu	3. To organize workshops for the young
	0. Engi. Di. v. Cinjindu	
	Constant to be about her construction with a second	academics on appraisals and promotion
	Secretary to be chosen by committee members	guidelines;
		4 To submit mented a subscript to the EOE
		4. To submit quarterly report to the FOE
		4. To submit quarterly report to the FOE through the Dean;

		5. And to perform any other duties as may be
		directed by the Dean based on the quarterly
		reports.
22	FOE Financial Management Committee	1. To keep all income and expenditure records
		of the faculty;
	Members:	2. To monitor and inspect operational record
	1. Engr. Assoc. Prof. B.O. Anyaka (Chairman),	books of all Faculty revenue sources and
	2. Rev. Engr. Dr. O. Ojike,	recommend directives for improvements;
	3. Engr. S.I. Umeh	3. To develop a code of financial policy and
	4. Engr. C.C. Daniel-Mkpume	conduct for the Faculty;
	5. Engr. T. Araoye	4. To submit quarterly report to the FOE
	6. Engr. Mr. C. M. Attama	through the Dean;
	7. Engr. Thankgod Ozue	5. And to perform any other duties as may be
	Secretary to be chosen by committee members	directed by the Dean based on the quarterly
		reports.
23	FOE Welfare Committee	1. To appraise the existing FESWA
		Constitution and the operational status of
	Members:	FESWA and recommend strategies for
	1. Engr. Assoc. Prof. P.O. Offor (Chairman)	improving the social welfare as well as
	2. Engr. M. C. Egbuhuzor	work life of staff;
	3. Engr. Anthony Ezeama	2. To appraise the possibility of forming a
	4. Engr. P. A. Okonkwo	
		Faculty of Engineering Cooperative
	5. Engr. A. Abuwa	Society;
	6. Engr. Dr. C.U. Eya	3. To manage the social welfare of Faculty
	7. Engr. E. T. Okeke	staff;
	8. Engr. Dr. O. A. Nwoke	3. To submit quarterly report to the FOE
	9. Engr. Dr. A. D. Omah (Advisory)	through the Dean;
	10. Engr. Assoc. Prof. B.O. Anyaka (Advisory)	4. And to perform any other duties as may be
	Secretary to be chosen by committee members	directed by the Dean based on the quarterly
		reports.
24	FOE Exhibition Committee	1. To plan and manage activities during
		exhibitions;
	Members:	2. To advertise and solicit for entries during
	1. Engr. Dr. O. Ojike (Chairman),	exhibitions;
	2. Mr. Uche Ezechi	3. To take responsibility and plan for security
	3. Engr. C. O. Ugwu	and safety of participants and exhibits;
		4. To develop a guideline to promote
	5. Engr. T. C. Obe	exhibitions by staff and students of FOE;
	6. Engr. C.C. Daniel-Mkpume	5. To submit quarterly report to the FOE
	7. Engr. A. C. Osuorah	through the Dean;
	8. Engr. Dr. B. Uzoejinwa	6. And to perform any other duties as may be
	9. Engr. Prof. W.I. Okonkwo (Advisory)	directed by the Dean based on the quarterly
	Secretary to be chosen by committee members	reports.
	Committee to co-opt FOE academic technologists as needs	
	arise	
25	FOE NSE-COREN Liaison Committee	1. To collect and disseminate NSE and
		COREN information to Faculty members;
		2. To promote the correct use of the official
	Members:	titles of registered members of the
	1. Engr. Assoc. Prof. E. Okoroigwe (Chairman),	engineering family namely: 'Engr.' for
	2. Engr. Dr. C.J. Ohagwu	Engineers; 'Engn.' for Technologists;
	3. Engr. Dr. I.Y. Suleiman	'Tech.' for Technicians; and 'Craftsman
	4. Engr. C.N. Achebe	(Tradename)' for Craftsmen;
	5. Engr. T. Araoye	3. To cater for the professional interests and
	6. Engr. M.J. Mbunwe,	development of Faculty members through
	7. Engr. Prof. C.A. Mgbemene (Advisory)	periodic seminars/talks;
	8. Engr. Prof. B.O. Ugwuishiwu (Advisory)	4. To submit quarterly report to the FOE
	Secretary to be chosen by committee members	through the Dean;

		5. And to perform any other duties as may be directed by the Dean based on the quarterly reports.
26	 FOE Nigerian Journal of Technology (NIJOTECH) Management Committee Members: Engr. Prof. C.C. Nnaji (Editor-in-Chief), Engr. Prof. O.A. Ani (Editor), The HoDs will nominate 2 academic staff of high standing according to the criteria to be approved by the Faculty Board. The draft criteria are in annex 1 of this document. Secretary to be chosen by committee members 	 To receive, review, edit, publish, and distribute research articles in line with the scope of NIJOTECH; To expose NIJOTECH to engineering professionals in the industry so as to stimulate industry-related articles for publication; To upgrade and increase the global visibility of NIJOTECH by ensuring its indexation by Scopus and ISI in the shortest possible time; To solicit for adverts from engineering and academic corporate bodies; To submit quarterly report to the FOE through the Dean; And to perform any other duties as may be directed by the Dean based on the quarterly reports.
27	 FOE Library Committee Members: Engr. Dr. J.N. Eneh (Chairman), Mr. Solomon Nwafor Engr. C. Wodi Engr. Dr. C. L. Anioke Engr. O. C. Ugbe Engr. S. C. Madu Engr. C. C. Aroh (Mrs.) Engr. Ella Ugwu Secretary to be chosen by committee members 	 To provide educative information to the faculty; To develop or identify state-of-the –art teaching and learning materials and organize periodic seminars to transfer the knowledge; To search and maintain a directory of funding/grant opportunities for Faculty staff and students; To maintain a directory of research outputs of Faculty staff/research groups; To submit quarterly report to the FOE through the Dean; And to perform any other duties as may be directed by the Dean based on the quarterly reports.
28	 FOE Health, Safety and Environment (HSE) Committee Members: Engr. Dr. C. N. Mama (Chairman), Engr. Dr. I.J. Ezika (Secretary) Engr. S. Egoigwe Engr. C. O. Anyaoha Engr. T. Agusiobo Engr. A. I. Umeogamba Engr. Emmanuel Oji Engr. C. Chibueze (Mrs.) Engr. Dr. F. U. Asoiro Engr. Prof. F.O. Okafor (Advisory) 	 To sensitize and persuade FOE Departments to develop and implement health and safety control measures in classrooms, workshops, and laboratories; To formulate, review, and disseminate HSE global best practices; To develop guidelines to promote a healthy and safe environment in FOE; To carry out HSE impact assessment of all developmental projects in FOE; To submit quarterly report to the FOE through the Dean; And to perform any other duties as may be directed by the Dean based on the quarterly reports.
29	 FOE Newsletter and Magazine Committee Members: Engr. Dr. D.O. Oyeka (Chairman) Engr. C.O. Ugwu Engr. A.I. Umeogamba 	 To maintain a regular record of all research breakthroughs and developments in FOE; To publish all such documented breakthroughs and developments in the FOE newsletter or magazine; To submit quarterly report to the FOE

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reports.			directed by the Dean based on the quarterly
33FOE Staff Publication and Conference Authentication1. To receive relevant lists of publications			·
1. To receive relevant fists of publications	33	FOF Staff Publication and Conference Authentication	1 To receive relevant lists of publications
		I OL Statt I ubication and Conterence Authentication	1. TO receive relevant lists of publications

	Committee (AKA, the Impact Factor Committee)	submitted by prospective applicants for
		academic promotion in the faculty;
	Members:	2. To assess the genuineness of impact factors
	1. Engr. Prof. C.M. Nwosu (Chairman),	of listed publications of promotion
	2. Engr. Prof. Howard Njoku	candidates in line with the provisions of
	3. Engr. Prof. I.C. Ezema Ike-Eze	UNN Yellow Book and other appraisal
	4. Engr. Prof. C.C. Nnaji	guidelines;
	5. Engr. Prof. O. Iloanusi	3. To assess the compliance of promotion
	6. Engr. Assoc Prof. C.N. Anyanwu	candidates to all other requirements
	Construction has a loss of the second second	stipulated in the UNN Yellow Book for
	Secretary to be chosen by committee members	promotion to different academic cadres; 4. And to recommend to the Faculty through
		the Dean those qualified to be assessed for
		promotion based on the committee's
		assessment in order to achieve a seamless
		appraisal process;
		uppruibui process,
34	FOE Student Industrial Work Experience Scheme (SIWES)	1. To provide information on companies for
	and Staff Internship Committee	industrial internship;
		2. To assist Industrial Placement of IT
	Members:	students;
	1. Engr. Dr. F. U. Asoiro (Chairman),	3. To ensure that there is adequate orientation
	2. Engr. Matthew Odo	programme;
	3. Engr. A. I. Obi	4. To liaise with the University coordinating
	4. Engr. B. A. Ekengwu	unit to ensure that the masters list and
	 Engr. C. C. Okoli Engr. C. C. Daniel-Mkpume 	placement list one prepared for our students on time;
	 Engr. C. C. Daniel-Mkpume Engr. M. C. Attama 	5. To facilitate/Prepare and inform staff who
	8. Engr. Dr. M. E. Okechukwu	are to visit our students in their places of
	0. Eligi. Di. Wi. E. Okcellukwu	attachment for supervision;
	Secretary to be chosen by committee members	5. To organize industrial internship for
		relevant staff of the FOE;
		6. To ensure adequate supervision visits to
		staff and students undergoing internship/IT
		7. To submit quarterly report to the FOE
		through the Dean;
		8. And to perform any other duties as may be
		directed by the Dean based on the quarterly
25		reports.
35	FOE Chairs and Donations Committee	1. To search for possible organization to
	Mombows	endow chair in the faculty; 2. To identify and reach out to organizations
	Members: 1. Engr. Okey Egonu (Chairman),	2. To identify and reach out to organizations and individuals to donate to the Faculty;
	2. Engr. Dr. M. E. Onyia	3. To organize public lectures in the faculty
	3. Engr. S. Egoigwe	and invite people from the Industry;
	4. Engr. Thankgod Ozue	4. Co-opt any staff that can be of help to the
	5. Engr. M.J. Mbunwe	committee;
	6. Engr. Prof. O.V. Ekechukwu (Advisory)	5. To submit quarterly report to the FOE
	7. Engr. Prof. E. Echiegu (Advisory)	through the Dean;
	Secretary to be chosen by committee members	6. And to perform any other duties as may be
		directed by the Dean based on the quarterly
		reports.
36	FOE Academic Technologists' Relations Committee	1. To develop guidelines for promoting
		healthy and cordial relationships among all
	Members:	categories of Faculty staff to enhance
	1. Engr. Mathew C. Odo (Chairman),	teaching and learning;
	2. Rev. O. Anyanwu	2. To entertain and settle cases of
	 Engr. Dr. A. D. Omah Engr. D. Amoke 	misunderstanding amongst all categories of staff especially academic technologists and
	4. Engr. D. Amoke	stan especially academic technologists and

		1
	5. Engr. C. Oluah	lecturers;
	6. Engr. A.V. Animalu	3. To ensure that our technologists are carried
	7. Engr. Mrs. Oluchi Ugbe	along in the development of the Faculty;
		4. To hold periodic enlightenment meetings
	Secretary to be chosen by committee members	with technologists on departmental basis;
		5. To advise the Dean/HODs on the need for
		regular trainings/workshops for our
		technical staffs for optimal performance;
		6. To submit quarterly report to the FOE
		through the Dean;
		7. And to perform any other duties as may be
		directed by the Dean based on the quarterly
		reports.
37	FOE Post Graduate (PG) Studies and Monitoring	1. To ensure proper representation of the FOE
	Committee	in the PG Board;
		2. To convene and preside over the FOE PG
	Members:	Committee and consider all issues relevant
	1. Engr. Prof. Howard Njoku (Chairman),	to PG Studies in the Faculty such as
	2. Engr. Prof. O. A. Ani	Synopses and local regulations that could
	8	enhance the enrollment and timely
	4. Engr. Dr. J. N. Eneh	graduation of PG students;
	5. Engr. Assoc. Prof. C. U. Ogbuka	3. To ensure effective conduct of all
	6. Engr. Assoc. Prof. P. G. Offor	Postgraduate examinations in the faculty;
	7. Engr. Dr. C. C. Ikeagwuani	4. To develop ideas and activities that would
	8. Engr. Prof. B. O. Ugwuishiwu	improve the PG studies in PG in line with
	Secretary to be chosen by committee members	international best practices
		4. To ensure effective monitoring of PG
		studies in the faculty;
		5. To submit quarterly report to the FOE
		through the Dean;
		6. And to perform any other duties as may be
		directed by the Dean based on the quarterly
		reports.
38	FOE Sports Committee	1. To develop a Faculty's Sports Plan of
		activities;
	Members:	2. To manage all Faculty's sports events, both
	1. Engr. Amazue (Chairman),	students and staff events;
	2. Engr. K. C. Odo,	3. To organize regular sports activities for
	3. Engr. M. Attama	students and staff and collaborate with
	4. Engr. Nzoputa Madueme	other faculties;
	5. Engr. C. Anyaoha	4. To submit quarterly report to the FOE
	6. Engr. I. Jacobs	through the Dean;
	7. Engr. S.A. Ugwu (ECE)	5. And to perform any other duties as may be
		directed by the Dean based on the quarterly
		reports.
	Secretary to be chosen by committee members	
39	FOE Distinguished Lecture Series Committee	1. To identify and recommend Distinguished
		Lecturers for the lecture series;
	Members:	2. To formulate feasible reward
	1. Engr. Dr. Paul Ozor (Chairman),	strategy/package for the Distinguished
	2. Engr. G. Ulasi,	Lecturers and their sponsors;
	3. Engr. Dr. U.C. Ogbuefi	
		3.To develop a template for the lecture series,
1	4. Engr. Dr. Ndudim Ononiwu	in terms of programme of activities and
1	I S Finger Mrs. Ningoma Angleg	order of the lecture series;
	5. Engr. Mrs. Nneoma Aneke	
	6. Engr. Osuorah Chuks Arthur	4. To give at least two weeks' notice before
	 Engr. Osuorah Chuks Arthur Engr. B. Ekengwu 	
	 Engr. Osuorah Chuks Arthur Engr. B. Ekengwu 	4. To give at least two weeks' notice before the date of any lecture to the faculty and
	6. Engr. Osuorah Chuks Arthur	4. To give at least two weeks' notice before the date of any lecture to the faculty and the entire University of Nigeria
	 Engr. Osuorah Chuks Arthur Engr. B. Ekengwu 	4. To give at least two weeks' notice before the date of any lecture to the faculty and

		through the Deen
		through the Dean; 6. And to perform any other duties as may be
		directed by the Dean based on the quarterly
		reports.
40	FOE Women in Engineering Staff Advisory Committee	1. To articulate issues and activities that
40	 Members: 1. Engr. M.J. Mbunwe (Chairman), 2. Engr. G. Ulasi, 3. Engr. Mrs. Maryrose Ogbuka 4. Engr. Mrs. C. Chibueze 5. Engr. Dr. I.J. Ezika 6. Engr. Nneoma Aneke 7. Engr. Dr. Uche Ogbuefi 	 To articulate issues and activities that will enhance the career performance of Women in Engineering in the Faculty of Engineering; To articulate issues and activities that will enhance the study environment of Faculty of Engineering female students; To submit quarterly report to the FOE through the Dean; And to perform any other duties as may be directed by the Dean based on the quarterly reports.
	Secretary to be chosen by committee members	
41	FOE Space Allocation Committee	1. To ensure an equitable allocation of
	1. Dean (Chairman)	offices, classrooms and laboratories in the
	2. All HoDs (members)	faculty;
	3. Faculty Officer (Secretary)	2. To review regularly the
		office/classroom/laboratory needs of the
		faculty and to advise the FOE
		accordingly.
42	FOE Awards Committee	1. To identify categories of awards by the
		FOE to staff, students, Alumni and friends
	Members:	of FOE;
	1. Engr. Prof. S.O. Enibe (Chairman),	2. To apply due diligence in identifying
	2. Engr. Prof. W. I. Okonkwo,	worthy awardees;
	3. Engr. Prof. E.S. Obe	3. To liaise with relevant FOE committees to
	4. Engr. Prof. S. C. Nwanya	plan award events surrounding FOE
	5. Engr. Dr. H. N. Onah	activities, such as HMML, Distinguished
	\sim	Lecture series, exhibition and graduation;
	Secretary to be chosen by committee members	4. To submit quarterly report to the FOE
		through the Dean;
		5. And to perform any other duties as may
		be directed by the Dean based on the
		quarterly reports.
43	Associate Dean, Faculty of Engineering	To assist and deputize for the Dean
	Engr. Associate Professor Sunday Louis Ezeoha	

<u>B. Representatives in Faculty and University Committees</u>

1. Faculty of Engineering Treasurer	Engr. Dr. M. Ahaneku
2. Faculty Rep in Senate Entrance E Aigbodion	eoard Engr. Prof. V. S
3. Faculty Rep. in University Appra	sals Committee Engr. Prof. O. Oparaku
4. Faculty Reps. in Senate	Engr. Assoc. Prof. G. Ezenne

		& Engr. Dr. C. Chijindu
5.	Faculty Rep. in Board of Agriculture	Engr. Prof. S. Nwanya
6.	Faculty Rep. in Board of Environmental Studies	Engr. Prof. B.O. Ugwuishiwu
7.	Faculty Rep. in Board of Law	Engr. Prof. E. A. Echiegu
8.	Faculty Rep. in Board of Physical Sciences	Engr. Prof. C.C. Nnaji
9.	Faculty Rep. in Board of Faculty of Arts	Engr. Prof. O. Iloanusi
10	.Faculty Rep. in Board of VTE	Engr. Prof. D.B. Nnadi
11	Faculty Rep. in Board of National Center for. Equipment Maintenance and Development	Engr. Dr. Paul Ozor
12	Faculty Rep. in Board of the Institute of. Maritime Studies	Engr. Prof. S.O. Edelugo
13	Faculty Rep. in Board of the National Center for Energy Research and Development	Engr. Prof. Ezema Ike-Eze
14	. Faculty Rep. in Board of Center for Environmental Management and Control	Engr. Prof. L. U. Anih
15	. Faculty Rep in Housing Committee	Engr. Dr. M.N. Eke
16	. Faculty Rep. in Works Services Department	Engr. Dr. U. Ogbuefi
17	7. Dean's Reps. in DTLC Committees in Depart Agricultural & Bioresources Engineering Civil Engineering Electrical Engineering Electronic Engineering Mechanical Engineering Metallurgical & Materials Engineering	ments: Engr. Dr. P. U. Akpan Engr. Dr. I. F. Ezika Engr. Dr. M.E. Okechukwu Engr. Assoc. Prof. B.O. Anyaka Engr. Dr. I. Y. Suleiman Engr. Dr. Mrs. C. N. Mama

18. Faculty Reps. in Departmental Appraisal Committee

Agricultural & Bioresources Engineering	Prof. G. O. Unachukwu
Civil Engineering	Engr. Prof. I. C. Ezema Ike-Eze
Electrical Engineering	Engr. Prof. W. I. Okonkwo
Electronic Engineering	Engr. Assoc. Prof. C. U. Ogbuka
Mechanical Engineering	Engr. Dr. M. A. Ahaneku
Metallurgical & Materials Engineering	Engr. Dr. A. O. Oguaghamba

Mechatronic Engineering Biomedical Engineering Engr. Prof. V. S. Aigbodion Engr. Prof. O. A. Ani

ANNNEX 1

QUALIFICATIONS FOR MEMBERSHIP OF THE MANAGEMENT COMMITTEE OF THE NIGERIAN JOURNAL OF TECHNOLOGY (NIJOTECH): A DRAFT

Persons to be appointed into the Management Committee of the Nigerian Journal of Technology (NIJOTECH) must be active scholars who are intensively engaged in research and development. The minimum qualifications of such individuals are as follows:

(i) A Google Scholar **H-index of 4**

(ii) A PhD in any engineering discipline

(iii) Be actively engaged in research publications and should publish a minimum of one journal article per year.

(iv) Not less than fifteen (15) articles published in reputable journals.

(v) A minimum of five (5) articles published in journals indexed in the Web of Science or Scopus. No less than three of these articles should be in the Web of Science

(vi) Proficiency in English language, word and data processing.

(vii) Robust inter-university, inter-disciplinary and international collaboration network from which authors and Editorial Board members may be drawn (added advantage)

(viii) Punctuality and availability for meetings either physically or virtually.

(ix) Objectivity and fair-mindedness

(x) Willingness to publish at least one good article in NIJOTECH yearly.

(xi). A good team-spirit as well as capacity for independent work

Basically, we are looking at both character and attitude to work and learning, academic capacity, especially in R & D, as well as team spirit.